



NOPRC ANNUAL BOARD OF DIRECTORS' MEETING MINUTES

**9 January 2010, 10:00 AM
14221 Medwick Road
Upper Marlboro, MD 20774**

Meeting called to order at 10:45 am

Present: Betsy Burnett, Karen Freeman, Whitney Williams, Liza Craig, Shiela Haviland

1. Adoption of Minutes from Jan, Apr, and May 2009 NOPRC Meetings

Review of minutes posted to the NOPRC website for accuracy. Minutes were accepted as is.

Vote: unanimous yes

2. Old Business

Action Item List Review (See May 4, 2009 Minutes) All action items completed
Changes to bylaws: Everyone approved
Policies: Everyone approved

3. President's Report

Shiela Haviland gave us a "state of the union" which was later published to the membership. It addressed our progress and goals for the coming year.

4. Treasurer's Report

Year to date accounting
Jan 1 2009 – Dec. 31, 2009 = \$13,002.57 (See attached)
Betsy asked how many members were buying Personal Equine Insurance; Shiela estimated approx. 30

5. New Business

2010 Proposed Budget (See attached)

- Discussion of OPRC products we have in stock offered for sale. Still have a lot of patches for sale. And they seem to sell better than shirts and hats and other items. We have 14 hats left; 11 shirts left, med and sm.
- Dues & Subscriptions: ARG membership which allows us to offer membership PEI.
- Event expenses: purchase of prizes and prize shipping.
- Insurance includes our riding club insurance and D&O insurance



- Public event insurance: we reimbursed chapters \$2040 this year.
- Member Appreciation award – Volunteer recognition expenses
- PayPal fees: PayPal charges 79 cents per member who pays online.
- Reimbursements: Board travel fees
- Software expense: To purchase Adobe Acrobat Full for Pat.
- Web server hosting: Cost increased this year because we now use SSL encryption.

6. Date of NOPRC Annual Board of Director's Meeting (Vote required)

January will remain the timeframe of the annual meeting. In the future we will purchase flights that are refundable to accommodate changes due to weather that time of the year.

The 2011 meeting will be on Jan 29 at Betsy's home in Jeffersonton, VA

Unanimous vote: yes

7. Rally Enhancements – combined chapter rally scoring

Jumper Section: For the next rally we might ask the Brass Ring to help design the course for Jumpers since their scores did not get accepted this year because their scores came in too late.

Score input: Need to specify in rally packet that each chapter needs to input their own chapters scores, even if they do a co-op rally.

Host every year or every other year? Maybe support Chapter Scavenger hunts in even years, and National Rally odd years.

Unanimous Vote = Yes

8. Scavenger Hunt

With 24 chapters potentially hosting; we can hopefully afford \$75 per chapter for scavenger hunt; and if two chapters co-op it's \$150.

There's a scavenger hunt packet on our website.

9. Betsy's Draft of Basic Rules & Regulations for Competitions

Outlining horse showing and what to be prepared for. Will add trail ride etiquette to this document and post it on our website under education.

10. Annual Luncheon

Hard to get participation. We will discontinue this because it's not worth the time and money.



Unanimous vote: Yes

11. Bylaw change on annual board meeting expenses, covering travel for national board members, food budget, accommodations, etc (Vote required)

Add: “ All travel expenses should be pre-approved by treasurer.”

Vote: Unanimous Yes with discussed changes

In the future, board members will book their own travel, then get reimbursed.

12. Cookbook fundraiser.

We decided don't need the money so as a fundraiser it makes no sense. Maybe we'll do a recipe exchange and post a link on the website.

13. New Policy that only paid members may participate in rating rides.

Define “A Member in good standing” as a member who is current in payment of dues.

New policy should read: Only a member in good standing can participate in ratings and OPRC sponsored activities.

This will be added. Vote: Unanimous yes

14. Open a Savings account with excess funds.

Shiela will ask the accountant about this and we'll discuss at a later date.

15. Should National join this organization? <http://www.marylandnonprofits.org>

Offers many educational opportunities and support to allow the board to better serve this organization.

Vote: unanimous yes

16. Should National pay for a limited number of public insurance applications per chapter?

We're going to wait and see how many clubs take advantage of the covered insurance this year. If it seems to be costing us too much, we will re-evaluate this policy.

17. Draft a new policy that National will only cover the public event insurance costs if all the proceeds from that public event benefit only the chapter(s) hosting the



event. The chapter(s) may then elect to donate their proceeds to a public organization but they may not donate their proceeds to a private organization.

Vote: Unanimous yes

18. National volunteer offered free lifelong National membership?

Because many volunteers do not stay in the organization, it makes no sense; and the dues are low enough to not make it a huge incentive.

Vote: Unanimous no

19. Securing our corporate documents behind a login. Corp Docs include National bylaws, policies, OPRC Trademark, Rating tests D2 and up.

Other riding clubs are using our rating standards, but not paying membership. D1 test will stay there, and the standards of proficiency will remain as verbiage for the other levels

Vote: Yes

20. Presidential nominations/elections/qualifications

We need to find a good way to publish to members the qualifications of a potential new president so they can carefully consider their vote.

After much deliberation, we concluded the board should become the nominating committee. Membership will still cast a vote. This change will be made in the bylaws.

Each board member is asked to identify someone who we think could step up to take either our place on the board or president.

Whitney to look at her community assoc bylaws for officers, and how new officers get transitioned in and out.

21. Expansion of the driving ratings beyond the D1.

Linda Gerlach from Stay'n Alive in Illinois interested. A NC person was interested in starting a chapter with most driving. In Maine there are some drivers. Betsy to contact Vivian to find out how to do a D2 rating test.

Meeting Adjourned 1:53 pm
Minutes submitted by Secretary Whitney Williams

Old People's Riding Club National Account
Budget Overview: 2010 NOPRC Budget - FY10 P&L
 January - December 2010

	Total
Income	
Membership Dues	12,084.00
Sales of OPRC Products Income	
Hat	40.00
Patch	180.00
Polo Shirt	66.00
Total Sales of OPRC Products Income	286.00
Total Income	\$12,370.00
Expenses	
Dues & Subscriptions	100.00
Event Expense	1,608.00
Grants and Charitable Contributions	500.00
Insurance	1,579.00
Public Event Insurance	2,040.00
Total Insurance	3,619.00
Legal & Accounting Professional Fees	2,405.00
Member Appreciation Award	250.00
Office Supplies	200.00
Paypal Fees	70.00
Postage	200.00
PO Box Rental	240.00
Total Postage	440.00
Quickbooks Online Service Charge	227.95
Reimbursements	400.00
Software Expense	300.00
Telecommunications	20.00
Web Server Hosting Fee	180.00
Total Expenses	\$10,319.95
Net Operating Income	\$2,050.05
Net Income	\$2,050.05

Tuesday, Jan 19, 2010 12:15:10 PM PST GMT-8 - Cash Basis

Old People's Riding Club National Account

Profit & Loss

January - December 2009

	Total
Income	
Non Profit Income	12,134.97
Insurance - Income	481.00
Total Non Profit Income	12,615.97
Refund - Income	103.00
Sales of OPRC Products Income	103.60
Patch	180.00
Total Sales of OPRC Products Income	283.60
Total Income	\$13,002.57
Expenses	
Event Expense	1,600.39
Grants and Charitable Contributions	500.00
Insurance	1,262.00
Clinic Insurance	66.00
Excess Personal Liability	442.00
Location Insurance	40.00
Public Event Insurance	720.00
Total Insurance	2,530.00
Legal & Accounting Professional Fees	1,400.00
Office Supplies	171.08
Paypal Fees	65.94
PayPal Online Test	8.00
Postage	171.27
PO Box Rental	232.00
Total Postage	403.27
Quickbooks Online Service Charge	215.56
Telecommunications	42.39
Travel	242.40
Web Server Hosting Fee	113.41
Total Expenses	\$7,292.44
Net Operating Income	\$5,710.13
Other Expenses	
Other Miscellaneous Expense	118.43
Total Other Expenses	\$118.43
Net Other Income	\$ -118.43
Net Income	\$5,591.70

Tuesday, Jan 19, 2010 12:10:03 PM PST GMT-8 - Cash Basis